

STATUTES
EUROPEAN FORRÓ FEDERATION - FEDERAÇÃO EUROPEIA DE FORRÓ
11/02/2023

ARTICLE 1 - NAME

A not-for-profit association governed by the law of 1 July 1901 is founded between the subscribers of these statutes, with the title European Forró Federation - Federação Europeia de Forró. Its duration is unlimited, its structure is of a federative type with grouping in local, departmental, regional or international associations and other legal entities.

The head office of the Federation is located in Paris. It may be transferred by simple decision of the Board of Administration.

ARTICLE 2 - PURPOSE

The aim of the European Forró Federation is to :

- To promote and popularize Brazilian culture in Europe, with emphasis on forró dance and music
- To produce and disseminate knowledge about Brazilian culture with emphasis on forró dance and music
- To communicate about important information and organized events, highlighting the information and events from our members
- To represent the common goals of our members on an international level
- To contribute to the growth and development of the European forró community
- To support teachers, musicians, organizers, DJs and others who work in the same area as the Federation and to professionalize and/or improve their activities by providing information and advice on training, education and studies
- To promote reflection on topics of interest to the European forró community
- To foster international mobility within the European forró community
- To improve and expand communication between communities working with Brazilian culture in Europe
- The federation is committed to respecting human rights and helping to ensure that they are respected in our community

ARTICLE 3 - COMPOSITION

The Federation is composed of :

- Founding members, legal entities
- Regular members, legal entities
- Newcomer-Members, natural persons
- Honorary members, natural persons or legal entities
- Benefactor members, natural persons or legal entities

Definition of a legal entity in the Federation's understanding:

an individual, company, or organization that has legal rights and obligations, such as being able to invoice and be invoiced.

ARTICLE 4 - ADMISSION

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In order to be part of the Federation, members must be approved by a majority of the votes of the members of the Board of Administration.

Decisions of the Board of Administration have to be justified. It is possible to reapply if something fundamental has changed in the application of the applicant.

The board must provide a summary of all applications once a year during the General Assembly.

The first admission fee will be pro-rata depending on the date of entry into the Federation. The renewal of the membership is for one calendar year, to be paid at the beginning of each year or according to the agreed schedule and means.

ARTICLE 5 - MEMBERS - MEMBERSHIP

- Founding members are those who applied for membership at the Constituent Assembly of 18/12/2020 and were present or represented at this first Assembly. They have undertaken to pay an annual subscription, the amount being fixed in the internal regulations. They are entitled to participate in the General Assembly with a voting right. Any legal entity of which at least one of the missions concerns the purpose of the federation can be a founding member. They are entered in the register of founding members.
- Regular members are those who have undertaken to pay an annual subscription, the amount being fixed in the internal regulations. They are entitled to participate in the General Assembly with a voting right. Any legal entity of which at least one of its missions concerns the purpose of the federation, after acceptance by the Board of Administration can be a regular member.
- Newcomer members are those who have undertaken to pay an annual subscription, the amount being fixed in the internal regulations. They are entitled to participate in the General Assembly with a voting right. Any natural person who does not yet represent a legal entity but who is willing to found a legal entity within the two first years of membership, after acceptance by the Board of Administration, can be a Newcomer member.
The Newcomer membership can be renewed once and is valid for a maximum of two calendar years. Once the status of a legal entity is reached, the newcomer members automatically become a founding or regular member depending on the date they joined the federation. If the status of a legal entity is not reached within two years, the membership ends automatically.
- Honorary members are those who have rendered services recognized by the Board of Administration. They are exempt from paying a membership fee and they are natural persons or legal entities. They are entitled to participate in the General Assembly in an advisory capacity. They are entered in the register of honorary members.
- Benefactor members are natural persons or legal entities who have helped the Federation financially or in-kind, recognized by the Board of Administration. They are entitled to

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participate in the General Assembly in an advisory capacity. They are entered in the register of benefactor members.

ARTICLE 6 - MEMBERSHIP DELETION

Membership is lost :

- automatically by resignation from the Federation
- automatically by the dissolution of the legal entity of the member
- automatically after one non-conclusive payment reminder of the membership fee
- and by striking off the list of members by the Board of Administration for serious reasons, the person concerned having been invited to provide explanations before the Board and/or in writing.

There is no partial refund of a paid membership fee.

ARTICLE 7 - AFFILIATION

The Federation may join other Federations, unions or groupings by decision of the Board of Administration.

ARTICLE 8 - RESOURCES

The Federation's resources include :

- fees paid by the members who owe them
- subsidies from public, national, European or international entities (states, departments, regions, cities...)
- private grants
- manual donations, in particular within the framework of patronage
- revenues from workshops, regular classes, concerts, balls, productions of audiovisual works or creations
- income from interventions in companies and services
- the sale of products (merchandising)
- and any resources authorized by the laws and regulations in force

ARTICLE 9 - ORDINARY GENERAL ASSEMBLY

The Ordinary General Assembly includes all members of the Federation in whatever capacity of membership. Foundation, Regular and Newcomer members, have to be up to date with their subscriptions.

The Assembly meets physically or virtually at least once every year. Every member can send a maximum of two representatives for its entity to participate.

Representation:

- a member has to be represented by an official representative of its legal entity. If unavailable, a member can choose another member of the Federation to represent him/her.
- each member present may exercise a maximum of two powers of representation

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At least fifteen days before the fixed date of the Assembly, the members of the Federation are officially convened via email by the Board of Administration. The agenda of the meeting is included in the invitation. Only items on the agenda may be voted. Members can send in their suggestions for topics to discuss.

The General Assembly hears reports on the management of the Board of Administration and on the financial and moral situation of the Federation.

It approves the accounts of the closed financial year, votes on the budget for the following financial year, and provides, if necessary, the renewal of the members of the Board.

The decisions of the General Assembly of Members shall be validly taken only if at least half of the members are present or represented. If a member fails to attend and does not send a representative two times in a row without explanation, the member is excluded from the Federation for the next two years effective immediately and has to apply for membership again.

Decisions shall be taken by a majority of the votes of the members present or represented.

All deliberations are taken by a show of hands, except for the election of the Board of Administration which is done secretly but published in detail after the election.

The decisions of the General Assembly are binding for all members, including those absent or represented.

ARTICLE 10 - EXTRAORDINARY GENERAL ASSEMBLY

The extraordinary General Assembly has the sole authority to change the statutes of the Federation or to decide on the following:

- the dissolution of the Federation
- the distribution of the assets of the Federation
- its merger with any other association or federation that has an analogous objective

If need be, or at the request of half plus one of the registered members, the Board of Administration may convene an Extraordinary General Assembly. The convening procedure is the same as for the Ordinary General Assembly.

The decisions of the Extraordinary General Assembly of Members shall be validly taken only if at least half of the members are present or represented. If a member fails to attend and does not send a representative two times in a row without explanation, the member is excluded from the Federation for the next two years effective immediately and has to apply for membership again.

Decisions shall be taken by a majority of the votes of the members present or represented.

All deliberations are taken by a show of hands.

ARTICLE 11 - VOTING RIGHTS

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- The vote of a founding member is weighted by a factor of 5.
- The vote of a regular member is weighted by a factor of 5.
- The vote of a newcomer member is weighted by a factor of 1.
- Benefactor members have advisory capacity.
- Honorary members have advisory capacity.

ARTICLE 12 - BOARD OF ADMINISTRATION

The Federation is managed by a Board of Administration of minimum 4 and maximum 8 members, elected for 1 year by the General Assembly. Members are eligible for re-election. Founding, regular and newcomer members can apply for a seat within the board. There are elections every 11 to 13 months.

A maximum of countries should be represented within the Board of Administration. This shall be recalled in the official election documents.

In the event of a vacancy, the Board of Administration shall provisionally provide for the replacement of its members within the Enlarged Board. Their definitive replacement is carried out by the next General Assembly. The powers of the members thus elected shall expire at the end of the term of office of the replaced members.

The Board of Administration meets physically or virtually at least two times a year at the invitation of a member of the Board of Administration.

Decisions shall be taken by a majority of votes. If the Board does not succeed in taking a decision, the decision will be taken out to the members of the Federation who will do a digital vote.

Any member of the Board of Administration who, without excuse, fails to attend two consecutive meetings shall be considered to have resigned and will be replaced.

The members of the Board of Administration share the different areas of responsibility among themselves without any hierarchy.

The Board of Administration is vested with the powers necessary for the operation of the Federation. It may thus act in all circumstances on its behalf. Each of its members may thus be empowered to carry out all the declaration and publication formalities prescribed by law and any other administrative act necessary for the operation of the Federation, and decided by the Board of Administration. The board may appoint one of its members to represent the Federation in all acts of civil life, if needed. The Board of Administration is free to accept external consultants or advisors as long as they contribute to the fulfillment of the purpose of the Federation.

The enlarged Board of Administration is composed of one representative per country. It has a consultative voice and is elected for 1 year by the General Assembly. Members are eligible for re-election. It is not mandatory to have a representative per country. Founding, regular and newcomer members can candidate for the enlarged board.

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ARTICLE 13 - INDEMNITIES

All functions, including those of the Board of Administration and the Committee, are free and voluntary. There will be no indemnity of work whatsoever.

Only expenses incurred in the fulfillment of their mandate are reimbursed upon presentation of receipts (travel fees for example, refunds) and on previous approval of the other board members. The financial report presented to the Ordinary General Assembly presents, per beneficiary, the reimbursements of mission, travel or representation expenses.

ARTICLE - 14 - RULES OF PROCEDURE

Internal regulations may be drawn up by the Board of Administration, which shall then have them approved by the General Assembly.

These rules, if any, are intended to determine the various points not provided for in these Statutes, in particular those relating to the internal administration of the Federation.

ARTICLE - 15 - DISSOLUTION

In the event of dissolution pronounced in accordance with the procedures laid down in Article 12, one or more liquidators shall be appointed and the net assets, if any, shall be vested in an association or federation pursuing a similar aim. If there isn't any, the assets will be donated to a social project in Brazil decided by the Extraordinary General Assembly.